

## Scrutiny Standing Panel Agenda



### **Constitutional Affairs Scrutiny Standing Panel Monday, 27th March, 2006**

**Place:** Committee Room 2, Civic Offices, High Street, Epping

**Time:** 7.30 pm

**Democratic Services Officer:** Z Folley - Research and Democratic Services  
Tel: 01992 564532 Email: zfolley@eppingforestdc.gov.uk

**Members:**

Councillors R Morgan (Chairman), Mrs P Brooks (Vice-Chairman), D Bateman, R D'Souza, Mrs J Davis, J Demetriou, Mrs A Haigh, J Markham, Mrs P Richardson and D Stallan

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<p><b>PLEASE NOTE THAT THIS MEETING IS OPEN TO ALL MEMBERS TO ATTEND</b></p>
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**1. APOLOGIES FOR ABSENCE**

**2. NOTES OF THE LAST MEETING - 20 FEBRUARY 2006 (Pages 5 - 10)**

Attached.

**3. SUBSTITUTE MEMBERS (COUNCIL MINUTE 39 - 23.7.02)**

(Head of Research and Democratic Services) To report the appointment of any substitute members for the meeting.

**4. DECLARATION OF INTERESTS**

(Head of Research and Democratic Services). To declare interests in any items on the agenda.

In considering whether to declare a personal or a prejudicial interest under the Code of Conduct, Overview & Scrutiny members are asked pay particular attention to paragraph 11 of the Code in addition to the more familiar requirements.

This requires the declaration of a personal and prejudicial interest in any matter before an OS Committee which relates to a decision of or action by another Committee or Sub Committee of the Council, a Joint Committee or Joint Sub Committee in which the

Council is involved and of which the Councillor is also a member.

Paragraph 11 does not refer to Cabinet decisions or attendance at an OS meeting purely for the purpose of answering questions or providing information on such a matter.

**5. TERMS OF REFERENCE / WORK PROGRAMME (Pages 11 - 12)**

(Chairman/Lead Officer) The Overview and Scrutiny Committee has agreed the Terms of Reference of this Panel and associated Work Programme. This is attached. The Panel are asked at each meeting to review both documents.

The OSC is about to formulate next years OS work plan incorporating a programme for this Panel. In view of this, the Panel may wish to bring forward suggestions/ideas on topics for inclusion in its work programme for next year.

**6. FUTURE ROLE OF COUNCIL (Pages 13 - 32)**

(Head of Research and Democratic Services). To consider the attached report.

**7. REVIEW OF AREA PLANS SUB - COMMITTEES (Pages 33 - 38)**

**Recommendation:**

**To consider the attached summary of case information in respect of the four Area Planning Committees**

(Head of Research and Democratic Services). This information was requested at the last meeting on 20 February 2006. A copy of the earlier report to the former Policy Working Group 3 is also attached for information.

**8. COMPLAINTS AGAINST COUNCILLORS - REVIEW OF SUPPORT**

Head of Research and Democratic Services to report.

**9. ELECTORAL PILOTS/ELECTORAL ADMINISTRATION BILL - UPDATE**

Head of Research and Democratic Services to report.

**10. FUTURE MEETINGS**

The next programmed meeting of the Panel will be held on 6 June 2006 at 7.30 in Committee Room 1 and then on:

7 August 2006  
10 October 2006  
04 December 2006  
8 February 2007  
2 April 2007

**11. REPORTS TO BE MADE TO THE NEXT MEETING OF THE OVERVIEW AND SCRUTINY COMMITTEE**

To consider which reports are ready to be submitted to the Overview and Scrutiny Committee at its next meeting.